

2017-2018 Capital Equipment Replacement Request

Contact Information:

Name: Ken Wong Extension: 2320
Department: Parks Division: Rec

Equipment:

Asset Tag(s) #: _____
Item/Description: LED Stage lighting
Location (*Fire Station, Division etc.*): Teen Center
Scheduled Replacement Date: 6/1/2017
Unit Cost: \$22,000.00 x Quantity: 1.00 = Total Cost: \$22,000.00

Year of Request:

2017 2018

Account Number:

Fund: **027**
NBU: 40450 Main Account: 640 BASUB: 57550

Justification:**Briefly describe your new replacement request:**

Replace current stage lighting at the teen center with more energy efficient lights. Current lighting has issues with shorting and staying on after they have been turned off. These lights play a major part in our Friday events and would be a loss if they were not replaced. If they were replaced with more energy efficient LEDs we would see an energy savings from that.

How does this support your current operation?

This is a main part of our Friday events and a major revenue generator for the teen center.

What is the impact if this request is not funded?

If not funded this will have a major impact on Friday events where certain lighting conditions would not happen and the program may be limited or shut down due to lack of adequate equipment to run a show.

Return forms to Haritha Narra, 3NFN, ext 2163

2019-2020 Capital Equipment Replacement Request

Contact Information:

Name: Rana Becker Extension: 2371
Department: Parks Division: Recreation

Equipment:

Asset Tag(s) #: NA
(Required for items valued more than \$10,000)
Item/Description: Stage Lighting Replacement
Location (Fire Station, Division etc.): Old Fire House Teen Center
Original Purchase Year: 1/1/2008
Scheduled Replacement Date: 1/1/2016

Unit Cost: \$12,000.00 x Quantity: 1.00 Row = Total Cost: \$12,000.00

Note: Unit cost should be \$5,000 or more (except for bunker gear, SCBA equipment, weapons and radios)

Year of Request:

2019 Amount: \$12,000.00
 2020 Amount: _____

Account Number:

Fund: **027**

NBU: _____ Main Account: _____ BASUB: _____

Justification:**Briefly describe your new replacement request:**

Our request is for one row of LED stage lighting, to increase the visual quality of concerts, programs, and rentals, and improve social media and marketing of the OFH.

The Old Fire House Teen Center (OFH) has served Redmond's youth for more than 25 years. The OFH stage is a place where local bands perform, and where teens are encouraged to share their stories in a variety of ways; poetry, monologues, short plays, panel discussions, karaoke nights, TED Talk type presentations, even messy pie eating contests.

The current stage lighting system is difficult to operate. The lights are too bright washing out performers and reducing the quality of photos that are used for promotional purposes. (see attached). Due to expanded programming and rentals at the OFH we are seeing significantly increased usage of the stage area. Stage and lighting usage has increased from once weekly to now three times per week, with the potential to expand even further by accommodating rental groups, and utilizing the stage for the Adaptive HUB program. Teens share their experiences

at the OFH on social media frequently, and the image of our facility that is shared is often distorted.

How does this support your current operation?

Replacement money for LED lighting improves the quality of our concerts, events, and programs. In September a video recording system was installed to document concerts and events, LED lighting would improve the quality of the videos immensely. The OFH shares more photos on social media than most sections in Redmond Parks and Recreation. LED lights allow for higher quality content for sharing our story.

An initial bid with PNTA for a single row of LED lights was approximately \$12k, with total light replacement at around \$30-\$40k.

LED lighting would have to go for bid, there are existing connections at Morgan Sound and Hollywood Lights who could give bids or recommend to others.

What is the impact if this request is not funded?

If LED Lights replacement request was not funded, we will continue to operate as is, but have to replace the lights one at a time, and with subpar lighting systems. The video recording system recently installed will not be utilized to the fullest, due to lighting limitations. We will fall behind in quality social media sharing as smartphone photo capabilities continue to advance. Additionally, we will spend more staffing time on single light replacements over the coming couple years.

Return forms to Haritha Narra, 3NFN, ext 2163

Capital Equipment Replacement Request Form



Replacement Item Information

Asset Tag(s) # N/A

Item Name Stage at the Old Fire House Teen Center

Item Description The main stage in the showroom at the

Location Old Redmond Fire House Teen Center

Original Year Purchased 01/01/1995

Year Replaced (If done) N/A

Life Span unknown

Unit Cost 40000

Quantity 1

Total Cost 40,000.00

Requestor Information

Name Kai Schwartz

Department Parks

Division Recreation

Phone 425-556-2371

Email kschwartz@redmond.gov

Purchase Year

2021 40000 2022 0

Account Number

Fund 027 NBU 40450 - Parks Equipment Replacement

Main Account 00640 - Machinery & Equipment

JUSTIFICATION

Briefly describe the replacement request

The stage is a wood framed stage that is approximately 4 ft high, 15-20 ft wide and 20-25 ft long. It has metal stairs that have been bolted to it on either side. Beyond the stage on either side is current storage for tables, chairs and extra speakers.

This needs to be replaced. It is not ADA compliant.

How does this support current operations?

The Stage is the main performance area for the Old Fire House Teen Center. The Teen Center was established in 1992, predominantly as a space for band performances. As our teen center's programs expand, we'd like to replace the existing stage with a more versatile performance space.

This will provide a continuity of operations.

What is the service impact if this request is not funded?

Some of the drawbacks to our existing stage are that it is not ADA compliant, it is not large enough, nor has wings to support dance or theater performances. If we expanded the stage and made it ADA accessible, a wider variety of teen programs could be supported, and the space would have a much greater value as a rental location for local dance, theater, orchestral or band performances.

This replacement will bring us into ADA compliance.

Can the replacement be deferred if the equipment is repaired? If not, why?

To become ADA compliant is already something the Parks and Recreation Department holds as priority, replacing the stage while also making it ADA accessible, with a more versatile stage will expand its use for teens and the wider community.

Repair is not an option.

Requestor Kai Schwartz 4/9/2020

Department Director Carrie Hite 4/9/2020

Financial Planning-Analyst HN 5/13/2020

Financial Planning - Deputy Director kl 5/13/2020

Capital Equipment Replacement Request Form



Replacement Item Information

Asset Tag(s) # N/A

Item Name Fabric on awning at Teen Center

Item Description Large awning covering back patio, and additional doorway and window awnings

Location Old Redmond Fire House Teen Center

Original Year Purchased 01/01/1995

Year Replaced (If done) N/A

Life Span unknown

Unit Cost 1395

Quantity 11

Total Cost 15,345.00

Requestor Information

Name Kai Schwartz

Department Parks

Division Redmond

Phone 425-556-2371

Email kschwartz@redmond.gov

Purchase Year

2021

15345

2022

0

Account Number

Fund 027 NBU 40450 - Parks Equipment Replacement

Main Account 00640 - Machinery & Equipment

JUSTIFICATION

Briefly describe the replacement request

The primary awning covers the back-patio shading both the patio and four of the large fire house garage doors into the main showroom. The awning displays the Teen Center's name, shades the patio and helps to passively keep the Old Firehouse Teen Center cool in the summer. Other small awnings cover small windows and doors. The current awning's frame is detaching from the building, creating a potential safety hazard. The fabric is disintegrating, and the awning looks dated. This is in need of replacement.

How does this support current operations?

The awning is important for keeping the Teen Center's temperatures down in the summer months as the Old Fire House does not have a cooling system. Keeping these large un-insulated doors shaded in summer is important for temperature regulation. The awning also keeps the patio space usable and the awning displays the Teen Centers name and purpose to the public as it displays the Teen Center's name. This replacement will help in continuity of operations at the OFH.

What is the service impact if this request is not funded?

If this is not funded, we may need to remove the awning's fabric due to decay, this would leave the garage doors exposed to the sun and increase the teen center temperature.

Not having the awning will contribute to the inefficiency in operations at the Teen Center.

Can the replacement be deferred if the equipment is repaired? If not, why?

The entire fabric is deteriorating equally, repair is not possible.

Repair is not possible.

Requestor  4/9/2020
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Department Director  4/9/2020
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Financial Planning-Analyst  5/13/2020

Financial Planning - Deputy Director  5/13/2020



Capital Equipment Replacement Request Form

Replacement Item Information

Asset Tag(s) # 31391, 32841, 32842

Item Name Amplifiers

Item Description Crown CE 2000 (2) / 4000 (1)

Location Old Firehouse Teen Center

Original Year Purchased Unknown

Year Replaced (If done) Unknown

Life Span Unknown

Unit Cost 1,675

Quantity 3

Total Cost 5,025.00

Requestor Information

Name Jeff Hagen

Department Parks

Division Recreation

Phone 425-556-2312

Email jhagen@redmond.gov

Purchase Year

2023 5,025 2024 0

Account Number

Fund 027 NBU 40450 - Parks Equipment Replacement

Main Account 00350 - Small Tools < \$10K

JUSTIFICATION

Briefly describe the replacement request

Three amplifiers support audio and live music inside the Old Firehouse Showroom. Two of the amplifiers are completely out and the other one is aging and not in very good condition and should be replaced.

Director Comments

How does this support current operations?

Use of the amplifiers will allow for live music to occur inside the showroom. We have scheduled use such as Open Mic nights and are beginning to plan concerts to begin in the spring and summer of 2022. Band shows, talent shows and other small concerts and musical events have been a staple at the Teen Center for decades.

Director Comments

What is the service impact if this request is not funded?

Live music would not be an option, except in a small open mic type format. Musicians would not be able to hear themselves play making it impossible for larger performances to effectively take place.

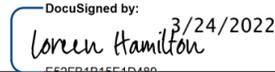
Director Comments

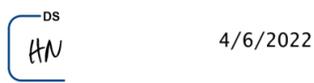
Can the replacement be deferred if the equipment is repaired? If not, why?

Repairs would also be costly, if they could be made at all. The more prudent decision would be to replace the amplifiers as they have been in use for many years.

Director Comments

Requestor 

Department Director 

Financial Planning Manager 

Financial Planning - Deputy Director 